

**FORM FOR REGISTRATION OF FIRMS FOR THE PERIOD OF ONE YEAR**

**W.E.F. 01.04.2019 TO 31.03.2020**

**Sub: Registration of firms / suppliers / service providers for supply of \_\_\_\_\_.**

|    |   |   |        |                          |
|----|---|---|--------|--------------------------|
| 1  | Category under which registration is sought (tick as appropriate)                                     | a) Manufacturer<br>b) Assembler<br>c) Converter<br>d) Supplier<br>e) Service Provider |        |                          |
| 2  | Name & address of the firm  |   |        |                          |
| 3  | Whether it is Individual or Firm(Attach Document in support)  |   |        |                          |
| 4  | Telephone number  |   |        |                          |
| 5  | Name of the owner of the firm with address  |   |        |                          |
| 6  | VAT,TIN,TAN etc numbers of the firm (Please Attach copies of related document )                       | GST No<br>TAN No<br>EPF A/c No.<br>ESI A/c No.<br>Service Tax No                      |        |                          |
| 7  | PAN number of Firm  |   |        |                          |
| 8  | PAN number of owner   |   |        |                          |
| 9  | Details of experience & place of work during the last 03 years  | Institute where rendered service/Supplies   | Period | Name of supplies/Service |
|    |   |   |        |                          |
|    |   |   |        |                          |
|    |   |   |        |                          |
|    |   |   |        |                          |
| 10 | Brief details of Bankers  | Name of Bank<br>Bank Account No.<br>IFSC No of Bank                                   |        |                          |
| 11 | Income Tax Circle in which the applicant firm is assessed to Income Tax (Please indicate GIR/PAN No.) |   |        |                          |
| 12 | Sale Tax Registration No.   |   |        |                          |
| 13 | Total Numbers of the workers in the firm  |   |        |                          |

Date: \_\_\_\_\_

SIGNATURE OF OWNER OF  
THE FIRM & SEAL

**UNDERTAKING**

I, Mr/Ms. \_\_\_\_\_ proprietor of M/s \_\_\_\_\_ do hereby undertake that the above furnished information is correct to the best of my knowledge and belief. In case of any information/supporting documents by me found to be incorrect/case, the offer of my registration/contract will be cancelled automatically and action may be taken as per KVS rule. I assure you to provide the best service to the Vidyalaya.

Place: \_\_\_\_\_

Signature  
Name of Proprietor  
Seal of the Firm

Date: \_\_\_\_\_